

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, October 20, 2014. Headquarters Library, Wausau Room.

Present: Audrey Ascher, Gary Beastrom, Sandi Cihlar, Tim Gierl, Alison Morrow, Katie Rosenberg, Scott Winch, Ralph Illick

Excused:

Others: Leah Giordano, Thomas O'Neill, Becky Schemenauer, Inese Christman, Sharyn Heili, Heather Wilde, Ed Cohen, Nora Hertel, Thaddeus Kubisiak, Joanne Leonard, Mike O'Connor, Sarah Ruffi, Tom Schafer, Elizabeth Scully

The meeting was called to order at 12:00 by Audrey Ascher.
Audrey Ascher welcomed visitors to the meeting.

The Personnel Committee minutes from September 15, 2014 were not approved.

A motion was made by Katie Rosenberg to approve the minutes from September 15, 2014 meeting. Seconded by Tim Gierl.

Board Member Beastrom would like to discuss the minutes from September. There was no motion to go into a possible closed session for the full board. Board Member Beastrom requested from President Ascher during a phone conversation in August for a full board closed session regarding personnel situations. Director Illick talked to Dr. Hager about closed sessions. Her response was you cannot talk about staff turnover in closed sessions. If there are issues related to the director's performance, there will be a closed session in November for the director's evaluation. If there is a closed session, the documents and agenda need to be reviewed by Corporation Council before anything is sent out.

A motion was made by Katie Rosenberg to approve the minutes from September 15, 2014 meeting with an Amendment noted to the Personnel Committee section regarding a member requesting a closed session. Seconded by Sandi Cihlar. Motion carried.

A motion was made by Scott Winch to approve the Bills & Services report for September. Seconded by Gary Beastrom. Motion carried.

Public Comments

- Elizabeth Scully discussed her concerns about books, magazines, and staff.
- Thaddeus Kubisiak discussed the status of the lease agreement between Spencer and the Marathon County Public Library. Director Illick will contact Corporation Council regarding the agreement.
- Sarah Ruffi discussed her concerns about the Summer Reading Program and community donations towards to that program. Passports are no longer offered as walk-in, you must make an appointment during certain hours. There should be better minutes for people to know what is going on at the meetings.
- Mike O'Connor discussed library operations. Becky Schemenauer stated that she received a phone call from a patron that he received excellent customer service from the reference team recently.

- Director Illick stated that a patron at one of the branches made it clear that her granddaughter could continue private tutoring through her school because staff at that branch now has the skill set to help with the computer programs.
- There were discussions about the staffing changes.

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- The library will be partnering with the Village of Edgar for a new sign.
- There have been talks with the Director of Emergency Services of Marathon County about the potential problems with Ebola.
- There was a question regarding the meeting with Becher Hoppe. Did the Feasibility Committee meet with them also? This was just a courtesy meeting.
- Director Illick is still working on the notes portion of the director's evaluation.
- Regarding the Systems and where they are. The State did a lean survey of the systems, not sure what it will look like. Director Illick will recommend to the Board that we look at all of our options.

Board Committees – No Report

Friends of the Library – Presented in the meeting packet and Mr. Cohen stated that the October sale brought in \$8,500, the next book sale will be in February 2015.

MCPL Foundation – Presented in the meeting packet

Wisconsin Library Trustees & Friends (WLTF) – There will be a meeting at the WLA Conference in November.

Wisconsin Valley Library Service – Presented in the meeting packet

WVLS – Statutory Resources Library Agreement – Director Illick explained page 6 of the agreement. WVLS will provide MCPL \$10,000 to enhance special collections, which then will be used by all libraries in the consortium.

A motion was made by Sandi Cihlar to accept the WVLS Statutory Resource Library Agreement as presented. Seconded by Scott Winch. Motion carried.

Library Improvements – Drawings of the new meeting room were passed out to everyone. There was a discussion about the space the new meeting room will be taking up. Will people have access to the area if it is not in use? Last year there were year end funds set aside to redoing the furnishings on the second floor. This would give us an opportunity to make the remaining spaces more secure.

Board Member Cihlar stated that the CIP committee is to review project requests. There has been nothing done that would be considered major, everything has been on a small scale. They have been designed to make us run more efficiently. Michael Lotter was here for the tour and he is on the CIP Committee.

Board Member Cihlar would like Director Illick to provide everyone with the projects that are ongoing, the anticipated end dates of the projects, and what the costs will be. Any major remodeling should be tabled until we have a status on the current projects. There will be a meeting of the Feasibility Committee.

A motion was made by Sandi Cihlar to table the Library Improvements until the November meeting. Seconded by Katie Rosenberg. Motion carried.

Trustee Education

This item has been tabled until the November meeting.

Announcements – None

Request for Future Agenda Items - None

A Motion was made by Sandi Cihlar to adjourn the meeting at 1:36. Seconded by Scott Winch. Motion carried.

A handwritten signature in black ink, appearing to read 'ERL', is written above a horizontal line.

Library Director