

**WISCONSIN VALLEY LIBRARY SERVICE****Board of Trustees Meeting**

November 12, 2016

WVLS Office – MCPL lower level

Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is January 21, 2017.

President Tom Bobrofsky called the meeting to order at 9:35 AM.

Roll call was taken by Wendt and a quorum was declared.

**Present**

Tom Bobrofsky, President  
 Douglas Lay, Vice-President  
 Michael Otten, Treasurer  
 Jim Backus, member  
 Tyson Cain, member  
 Eileen Grunseth, member  
 Peg Jopek, member  
 Paul Knuth, member  
 Louise Olszewski, member  
 Pat Pechura, member  
 Katie Rosenberg, member  
 Marilyn Sauer, member  
 Alice Sturzl, member  
 Elaine Younger, member

**Others Present**

Marla Sepnafski, WVLS Director  
 Josh Klingbeil, WVLS staff  
 Kris Adams Wendt, WVLS staff  
 Augo Hildebrand, WVLS staff  
 Anne Hamland, WVLS Staff  
 Judy Bobrofsky  
 Heather Eldred  
 Heather Janes  
 Christy Janczewski

**Excused**

Sonja Ackerman, member

**Sturzl** introduced **Christy Janczewski** who will become the appointed Forest Co. representative to the WVLS Board of Trustees starting in January 2017.

**CONSENT AGENDA ITEMS:** (Exhibit 1)

**Bobrofsky** announced that WVLS Director Emerita **Heather Eldred** had requested time to address the board and asked that be inserted between adoption of agenda order and approval of minutes.

**Lay/Olszewski motion to accept the agenda as amended. All aye. Motion carried.**

**Eldred** thanked members of the board for service dedicated to open access to information without which we have no democracy. She particularly noted the contributions of **Alice Sturzl** who will be leaving the WVLS board after 30 plus years of service, noting her many years of parallel service to local library, county library and Wisconsin Library Association boards and committees. **Bobrofsky** presented **Sturzl** with a commemorative certificate and personal musical tribute. Hugs, well wishes and applause ensued.

**Lay/Knuth motion to approve the September 17, 2016 Board meeting minutes as written. All aye. Motion carried.**

**FINANCIAL REPORTS AND CURRENT BILLS:** (Exhibits 2-7)

**Pechura/Lay motion to accept and approve the financial reports and current bills as presented. All aye. Motion carried.**

**Rosenberg** joined the meeting at 9:50 AM.

## REPORTS:

**Resource Library:** (Exhibit 8) There was no discussion.

**WLTF/WLA Conference:** **Lay** reported on WLTF events and programs at WLA Fall Conference which was attended by **Bobrofsky, Sturzl, Lay** and **Younger**. Board members and WVLS staff who attended were invited to share highlights of their conference experience.

**COLAND:** **Lay** reported the most recent COLAND meeting was held November 11 at the DeForest School District offices. Agenda items included and update from the Public Library System Revisioning (PLSR) steering committee and work groups, and a BadgerLink presentation. The next meeting will be via teleconferencing on January 13, 2017.

**WVLS Director's Report:** (Exhibit 9) **Sepnafski** directed members to the full report at <http://www.wvls.org/meeting/board-trustees-november-12-2016> Five WVLS trustees have terms set to expire at year's end: Alice **Sturzl** (Forest County), Marilyn **Sauer** (Lincoln County), Katie **Rosenberg** and Jim **Backus** (Marathon County), and Paul **Knuth** (Oneida County). Notifications were sent to the clerks in those counties and board members are encouraged to follow up with an indication they are willing to serve another term. Former Marathon County representative to the WVLS Board of Trustees, **Dorothy Scott**, passed away on October 2. A letter announcing that a \$100 memorial was placed in the Carol Ruth Wessler Memorial Scholarship Fund was sent to Dorothy's family. It has been announced that Mid-Wisconsin Library System and Eastern Shores Library System are merging to become **Monarch Library System** encompassing Dodge, Washington, Ozaukee and Sheboygan Counties. **Wendt** distributed a post-election roster of WVLS area legislators and asked board members to send notes of congratulation to the winners. **Library Legislative Day** is February 21. More detailed information on library related items in the state budget will be available at the January meeting. WVLS is again encouraging (and will help facilitate) the scheduling of listening sessions with legislators in WVLS libraries early next year.

In response to a question from **Otten, Sepnafski** and **Hildebrand** elaborated on the service disruptions that WVLS and IFLS libraries have been experiencing, In-system delivery vendor **Waltco, Inc.** lost a significant customer whose routes complimented library delivery routes and has also experienced company staff changes. IFLS and WVLS staff are continuing to meet with Waltco representatives to address issues and find a resolution to the current problems.

**V-Cat Council:** (Exhibit 10) No additional comments or questions regarding the report as distributed.

**PLSR Project:** (Exhibit 11) **Sepnafski** provided summary highlights from the November 3 PLSR presentation by PLSR Steering Committee members **John Thompson** and **Teresa Schmidt**. A recording of the session will be available on the WVLS website soon. Webinars are also being planned by the PLSR Steering Committee.

**WVLS Technology Survey:** (Exhibit 12) **Klingbeil** reported on the WVLS Technology Survey which will advise continuing education offerings and other system services.

**WVLS Collaboration and Innovation Grant:** (Exhibit 13) **Hamland** announced Crandon Public Library as the first recipient of the WVLS Innovation and Collaboration Grant. Plans

include a collaborative public library/school district Art Club for middle school and high school age youth in Crandon including collaboration from Friends of the Crandon Public Library, Leigh Yawkey Woodsen Art Museum and other museums. WVLS will award the full funding request of \$2,390 for art exhibit display furniture.

**NEW STAFF POSITION – CLASSIFICATION AND JOB DESCRIPTION:** (Exhibit 14a-b)

**Sepnafski** led discussion regarding the creation of an entry level Network and Enterprise Support (NES) Administrator as well as a Technology Support – Technician 1 position to allow for progressive responsibility/education/experience/autonomy, as well as organization flexibility to meet changing service needs from member libraries.

**Sturzl/Rosenberg motion to accept classifications in exhibits 14a and 14b as presented. All aye, motion carried.**

**APPOINTMENT OF LIBRARY ADVISORY COMMITTEE (LAC) MEMBERS:** (Exhibit 15)

Wendt presented the list of new appointments to fill LAC vacancies for 2017-2018. Joining LAC as representatives of small public libraries are **Sue Bedroske** (Dorchester Public Library), **Michelle Gobert** (Crandon Public Library), **Candice Celestina** (Westboro Public Library), and **Denise Korenuk** (Western Taylor Co. Public Library, Gilman). **Heidi Catlin** (School District of Rhinelander, 2017 WEMTA President) and **Samantha Smith** (Forest Co. Potawatomi Cultural Center Library, Crandon) will fill vacant seats representing school and specialty libraries.

**Knuth/Olszewski motion to accept the 2017-18 LAC roster as presented. All aye. Motion carried.**

**APPOINTMENT OF 2017 V-CAT STEERING COMMITTEE MEMBERS:** (Exhibit 16)

The appointments list presented in the board packet was reviewed. **Otten** expressed concern that his work schedule may not be flexible enough to accommodate his regular attendance at these meetings and asked if someone else should take his place. Pechura volunteered to do so, provided there was no objection to noting both she and Knuth were from Oneida Co. Hearing none, **Joepek/Sturzl motion to approve the appointment list of V-Cat Steering Committee member with the substitution of Pechura for Otten. All aye. Motion carried.**

**APPOINTMENT OF NOMINATING COMMITTEE:**

**Bobrofsky** appointed **Pechura, Otten** and **Younger** to a Nominating Committee, with Pechura as chair, to recommend a slate of 2017 officers to the January meeting.

**TEMPORARY APPOINTMENT OF PRESIDENT (BOBROFSKY), VICE-PRESIDENT (LAY), AND TREASURER (OTTEN) TO RETAIN DUTIES FROM JANUARY 1, 2017 THROUGH THE FIRST 2017 BOARD MEETING:**

**Pechura/Sturzl motion to temporarily appoint President Bobrofsky, Vice-President Lay and Treasurer Otten to retain their duties from January 1, 2017 until the January 21, 2017 board meeting. All aye. Motion carried.**

**SCHOLARSHIPS/GRANTS:** **Hamland** announced that WVLS 2016 ARSL scholarship recipients who attended to the conference in Fargo, ND were **Tammie Blomberg** (Rib Lake Public Library), **Denise Korenuk** (Western Taylor Co. Public Library, Gilman) and **Audrey Kohlbeck** (MCPL-Spencer branch). **Kay Heiting** (Granton Community Library) attended on a scholarship she won in a drawing at the 2015 ARSL Conference. They will report to the Board in 2017.

**CONCERNS, COMMENTS, AND REPORTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES:**

**Joepek** reported a successful open house to celebrate re-opening of the Antigo Public Library following its renovation project. **Backus** spoke highly of the Wisconsin Council of the Blind & Visually Impaired Central Wisconsin Low Vision Fair held in Wausau in August. **Paula Langenhahn** and **Pam Stencil** from MCPL were among the presenters. **Pechura** complimented

Anne **Hamland** and **Ann Mroczenski** for their makerspace workshops and mentioned that the Demmer Memorial Library building referendum passed in Three Lakes. **Olszewski** gave an update on the Withee Public Library newspaper digitization project and regretfully announced that Withee's director, **Justine Paulson** is departing in February.

**NEXT MEETING DATES:**

WVLS Executive Committee – date not set

WVLS V-Cat Steering Committee – date not set

WVLS Board of Trustees – Saturday, January 21, 2017- WVLS office 9:30 AM

**ADJOURNMENT:**

**Backus/Grunseth motion to adjourn. All aye. Motion carried. The meeting was adjourned at 11:15 AM.**

Respectfully submitted,

Kris Adams Wendt, Meeting Recorder