

Wisconsin Valley Library Service - ACCOUNTS PAYABLE - November 2016

Name	Memo	Amount	
2-0000--STATE AID			
2-6100--Salaries			
Peoples State Bank	November Payroll; 11/11/16	16,604.96	
	November Payroll; 11/25/16	16,297.76	\$32,902.72
2-6130--Employee Benefits			
2-1000--Dental Insurance			
WPS	Dental Premium for December 2016	950.63	
2-1100--FICA Tax Expense			
US Dept of Treasury	Social Security and Medicare; 11/11/16	1,225.75	
	Social Security and Medicare; 11/25/16	1,202.25	
2-1200--Health Insurance			
Dept Of Employee Trust Funds	Health Insurance Premium; December 2016	13,633.12	
2-1300--Life Insurance			
Minnesota Life Insurance Co.	Life Insurance Premium; December 2016	8.11	
2-1400--Retirement			
WI Retirement Fund	Contribution for November 2016	1,804.08	\$18,823.94
2-6210--Communications			
Associated Bank (CC)	Ringcentral; Fax Charges; November 2016	9.99	\$9.99
2-6240--Postage/Delivery Services			
Associated Bank (CC)	USPS; Postage	147.80	
Waltco, Inc.	Fuel Surcharge; November 2016	648.70	
	Courier Service; November 2016	7,136.56	\$7,933.06
2-6250--Staff Travel			
Anne Hamland	Reimbursement; WLA Conference Miscellaneous	40.34	
	Reimbursement; Greenwood; Courier YouTube	65.88	
	Reimbursement; Tomahawk; Listening Session	43.20	
Associated Bank (CC)	County Inn; Load Table Training; Lodging; IC	445.48	
	Grand Stay Hotel; SOMBAW Lodging; AH	82.00	
	Potawatomi Fire Pit; WLA Conference Meal; ACH	10.00	
	Potawatomi Hotel; WLA Conference Lodging; ACH	327.00	
	Potawatomi Hotel; WLA Conference Lodging; AH	327.00	
	Potawatomi Hotel; WLA Conference Lodging; KAW	327.00	
	Potawatomi Hotel; WLA Conference Lodging; JK	218.00	
	Potawatomi Hotel; WLA Conference Lodging; MS	327.00	
	American Airlines: LITA Conference Travel; IC	377.20	

Name	Memo	Amount	
	American Airlines: LITA Conference Travel; ACH	377.20	
	ALA; LITA Conference Registrations; IC, ACH	1,164.00	
	Travel Leader; WI Agent for LITA Travel Arrangements	40.00	
	Travelguard - Insurance for LITA Conference; IC	54.00	
	Travelguard - Insurance for LITA Conference; ACH	28.00	
Augo Hildebrand	Reimbursement; WLA Conference Miscellaneous	40.00	
Inese Christman	Reimbursement; WLA Conference Miscellaneous	27.77	
Joshua Klingbeil	Reimbursement; Makerspace Fair; Ladysmith	120.74	
	Reimbursement; WLA Conference Mileage	168.04	
	Reimb.; WiscNet CAN Advisory Bd. Workgroup Mtg.	164.59	
Kris Adams Wendt	Reimbursement; Tomahawk Listening Session	21.60	
	Reimbursement; Forest Co. Library Bd. Mtg.; Crandon	37.26	
	Reimbursement; WLA Conference Miscellaneous	45.00	
Marla Sepnafski	Reimbursement; WLA Conference Miscellaneous	26.95	\$4,905.25
2-6260--Board Travel			
Alice Sturzl	Reimb.; WLA Conference Travel/Miscellaneous	672.58	
	Reimbursement; Board Meeting; November	101.52	
Douglas Lay	Reimb.; WLA Conference Travel/Miscellaneous	544.00	
	Reimbursement; Board Meeting; November	16.20	
Eileen Grunseth	Reimbursement; Board Meeting; November	28.08	
Elaine Younger	Reimb.; WLA Conference Travel/Miscellaneous	564.00	
Louise Olszewski	Reimbursement; Board Meeting; November	57.24	
Marilyn Sauer	Reimbursement; Board Meeting; November	36.29	
Pat Pechura	Reimbursement; Board Meeting; November	82.08	
Paul Knuth	Reimbursement; Board Meeting; November	69.12	
Peggy E Jopek	Reimbursement; Board Meeting; November	37.80	
Sonja Ackerman	Reimb.; WLA Conference Travel/Miscellaneous	665.53	
Tom Bobrofsky	Reimb.; WLA Conference Travel/Miscellaneous	132.48	
	Reimbursement; Board Meeting; November	64.80	\$3,071.72
2-6400--Service Contracts			
Associated Bank (CC)	Intuit; Payroll Subscription; November 2016	52.50	
	Intuit; Quickbooks Online; November 2016	39.95	\$92.45
2-6490--Library Materials			
Wisconsin Library Association	Libraries Transform Posters (8)	160.00	\$160.00
2-6640--Resource Development			
Wessler Scholarship Fund	Transfer of Funds to the Wessler Scholarship Fund	100.00	\$100.00
2-7900--Encumbrances			
Audrey Hohlbeck	Reimbursement; ARSL Conference Travel	1,197.99	
Denise Korenuk	Reimbursement; ARSL Conference Travel	1,024.75	
Kay Heiting	Reimbursement; ARSL Conference Travel/T. Blomberg	127.80	
Tamera Blomberg	Reimbursement; ARSL Conference Travel	868.36	
Tom Bobrofsky	Reimb.; WLA Conference Travel/Miscellaneous	409.68	

Name	Memo	Amount	
Waltco, Inc.	Central Sort; November 2016	2,800.00	\$6,428.58
Total 2-0000--State Aid			\$74,427.71
5-0000--V-CAT PROJECT ACCOUNTS			
5-6220--V-Cat Supplies			
Inese Christman	Reimbursement; Meeting Refreshments	18.90	\$18.90
5-6290--V-Cat Dues			
Associated Bank (CC)	Innovative Users Group; Annual Membership	100.00	\$100.00
5-6400--V-Cat Service Contracts			
Backstage Library Works	Authority Control Processing; October 2016	410.97	\$410.97
Total 5-0000--V-Cat Project			\$529.87
7-0000--PASS THROUGH ACCOUNTS			
7-003--P/T Delivery			
Waltco, Inc.	Fuel Surcharge; November 2016	134.63	
Waltco, Inc.	Courier Service; November 2016	1,481.19	\$1,615.82
7-006--P/T Supplies; Miscellaneous			
Associated Bank (CC)	Amazon Prime; Subscription (refund)	(99.98)	
	American Library Assoc.; LITA Conf. (to be refunded)	328.00	
	Holiday Inn, Fargo; overcharge (to be refunded)	437.60	
	Potawatomi Fire Pit; refunded by Marla Sepnafski	73.76	
Augo Hildebrand	Reimbursement; WLA Conference Tip for Bus Driver	20.00	
Marla Sepnafski	Reimbursement; WLA Conference Tip for Bus Driver	50.00	\$809.38
7-007--P/T E-Commerce			
E-Solutions	E-Commerce Fee; November 2016	137.62	\$137.62
Total 7-0000--Pass Through Accounts			\$2,562.82
8-0000--IT BUDGET			
8-6210--IT Communications			
Associated Bank (CC)	Amazon; Cloud Storage; November 2016	40.72	
	Boomerang; Web Application; November 2016	30.00	
	Go Daddy; Annual Renewal	210.04	
	Google Apps; November 2016	170.00	
	Hubspot/Sidekick; Web Application; November 2016	10.00	

Name	Memo	Amount	
WiscNet	Network Access Fee; July-September 2016	2,490.00	
	Power Usage; July-September 2016	1,650.05	
	Rack Space; July-September 2016	1,950.00	\$6,550.81
8-6400--IT Software Licenses			
Associated Bank (CC)	Liveplan; November 2016	19.95	
	Novatel Systems Lending Software; November 2016	10.00	
	Help Scout; Licensing Fee; Lean WI; November 2016	260.00	
	Arvix; Web Hosting; November 2016-May 2017	240.00	\$529.95
8-6800--IT Outlay			
Associated Bank (CC)	Amazon; Refund; Returned Routers/Maint. Agreement	(593.97)	-\$593.97
8-6800-005--IT P/T Equipment			
Dell Marketing	Optiplex; Tomahawk	737.67	
Sprint	Hotspots; September 27-October 26, 2016	485.88	\$1,223.55
Total 8-0000--IT Budget			\$7,710.34
9-0000--OTHER INCOME			
9-6220--Office Supplies			
Anne Hamland	Reimbursement; PLSR Discussion Refreshments	16.57	
	Reimbursement; Trustee Retirement Gift	26.38	
Associated Bank (CC)	Becca's; Lunch for PLSR Discussion	297.23	
Tomahawk Public Library	Reimbursement; Listening Session Refreshments	15.19	\$355.37
9-6290--Insurance, Dues, Audit			
Benefit Advantage 1	Cafeteria Plan Administration Fee; November 2016	50.00	
People's State Bank	Direct Deposit Fee; November 2016	40.00	\$90.00
9-6350--Workshops			
Associated Bank (CC)	Kohl's; Supplies for SLP Workshop	21.10	\$21.10
Total 9-0000--Other Income			\$466.47
GRAND TOTAL			\$85,697.21