

Marathon County Public Library

Director's Report

February 2017

Included here are the "*Director's Activities*", "*Next Month Director's Activities*" and "*Library Projects, Programs, Events*" sections of the February 2017 Marathon County Public Library Director's Report, and agendas/approved minutes.

If you are interested in reading the entire Director's Report for February 2017, please visit the Marathon County Public Library website via the link below.

<https://www.mcpl.us/sites/default/files/attachments/mcpl-board-packet-2017-02.pdf>

Director's Activities:

1-16-17 Marathon County Public Library Board of Trustees Meeting
1-16-17 Early Years Coalition Planning Committee Meeting
1-19-17 Policy reviews w/Leah and Matt
1-20-17 Public Engagement Team Meeting
1-20-17 Marathon County Department Heads Meeting
1-25-17 Phase 1 Construction Meeting
1-29-17 Friends of the Marathon County Public Library Annual Meeting
1-30-17 Friends of the Marathon County Public Library Board Meeting
2-3-17 Public Engagement Team Meeting
2-8-17 Phase 1 Construction Meeting
2-10-17 Marathon County Department Heads Meeting
2-13-17 Monthly meeting with Library Board President
2-14-17 LENA Project Meeting
2-14-17 Marathon County Public Library Foundation Board Meeting
2-20-17 Marathon County Public Library Board of Trustees Meeting

NEXT MONTH DIRECTOR'S ACTIVITIES:

2-20-17 Marathon County Public Library Board of Trustees Meeting
2-20-17 SRLAAW Meeting via telephone conference
2-21-17 Library Legislative Day/Madison
2-27-17 Friends of the Marathon County Public Library Board Meeting
3-3-17 Public Engagement Team Meeting
3-10-17 LIFE Report Steering Committee
3-17-17 Public Engagement Team Meeting
TBD LENA Project Meeting
TBD Policy reviews w/Leah and Matt
TBD Monthly meeting with Library Board President
3-20-17 Marathon County Public Library Board of Trustees Meeting
3-24-17 Marathon County Department Heads Meeting

LIBRARY PROJECTS, PROGRAMS, EVENTS:

Renovations for Friends book sale room and 2nd floor meeting room are nearing completion. Punch list scheduled for March 1.

Director dialog with San Mateo County Public Library re: their LENA Project under way. Aquarium preventive maintenance was successful.

UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:

Marathon County Sheriff's Dept. is conducting active shooter training drills for staff during January.

UPCOMING LIBRARY PROJECTS, PROGRAMS, EVENTS:

Library Legislative Day is Tuesday, Feb. 21, 2017.

Any other issues or items of note:

Letters and notes are posted at the Library Board Meeting.




COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA
of a meeting of the Marathon County Public Library Board of Trustees,
Monday, December 19, 2016 at 12:00 noon
Library Headquarters, Wausau Room.

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (15 minutes) Public Comments
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (10 minutes) Nominating Committee – For Discussion and Possible Action
8. (10 minutes) Update on Phase 1 of Construction – For Discussion and Informational Purposes Only
9. (10 minutes) Update on L.E.N.A Program – For Discussion and Informational Purposes Only
10. (10 minutes) Countywide Library Services Evaluation – For Discussion and Possible Action
11. (10 minutes) Update on Public Library Systems Redesign Project – For Discussion and Informational Purposes Only
12. Announcements
13. Request for Future Agenda Items
14. Next Meeting Dates
 - Monday 01/16/2017
 - Monday 02/20/2017
 - Monday 03/20/2017
 - Monday 04/17/2017
15. Adjournment

Signed: 
Library Director

*All times are approximate and subject to change

"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: December 13, 2016
FAXED TIME: 11:06 a.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, December 19, 2016. Headquarters Library, Wausau Room.

Present: Gary Beastrom, William Gamoke, Sharon Hunter, Alison Morrow, Katie Rosenberg, Pa Thao, Ralph Illick

Excused: Scott Winch

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde

The meeting was called to order at 12:01 by Alison Morrow.

Alison Morrow welcomed visitors to the meeting.

A motion was made by William Gamoke to approve the amended Board of Trustee minutes from October 17, 2016, the Board of Trustee minutes, and the Personnel Committee minutes from November 21, 2016 meeting. Seconded by Sharon Hunter. Motion carried.

A motion was made by Katie Rosenberg to approve the Bills & Services report for November. Seconded by Gary Beastrom. Motion carried.

Public Comments – None

Vice President – Vice President Morrow reported that President Winch emailed all Board of Trustees about the Library Director's evaluation. This will be on hold until the January 2017 meeting.

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- Just a reminder that there will be a tour of the garage after the meeting.

Board Committees – No Report

Friends of the Library – No Report

MCPL Foundation – Presented in meeting packet.

Director Illick also reported that there will be a meeting in January. We will hopefully have more information on the billing for the project. There will be an agenda item on project L.E.N.A.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Presented in meeting packet. Board Member Rosenberg reported that she is waiting to hear if the County Board will be reappointing her to the WVLS Board.

Nominating Committee

The Nominating Committee met and would like to nominate Scott Winch for President and Allison Morrow for Vice President.

A motion was made by Sharon Hunter to accept the Nominating Committees nominations. Seconded by William Gamoke. Motion carried.

Update on Phase 1 of Construction

We've had a lot of work done in the basement. They should be pouring the last of the concrete for the smaller ramp soon. The bookmobile bays have been filled in with concrete, walls up on both sides, new entry ways, it looks really nice just needs some finishing work. The Friends of MCPL will have a moving sale at their February book sale which will be held on the third floor. We've started to locate some serviceable and uniform shelving for the book sale room. They've also started the work on the 2nd floor. The anticipated finish date was early January. The only thing that would impact the date would be the furniture, the construction is on schedule.

Update on L.E.N.A Program

L.E.N.A is a device that you can keep near you developing infant so that it can catalog the type of vocabulary coming to the infant as well as what the infant is saying and how their verbal skill are developing. The intent with these is to give new parents to help with their developing infant. This is a thirteen week program so that you can see if your child is being exposed to the right amount of vocabulary and see if your child is exhibiting enough vocabulary skills for that age group.

There is an article in the December issue of City Pages. The hope is to get the project up and running with Foundations money, we at the library would be able to offer locations for these, the opportunity to catalog the devices and check them in and out. The children's hospital and social services department will be heavily involved in the process by developing the parts where they interact with the parents. There are only six places in the U.S. that have this program and there are only two public libraries, we will be talking with them to make sure we don't make any mistakes that have already been made.

The Foundations role would be to offer age appropriate reading material for parents. It will take time to get things lined up.

Countywide Library Services Evaluation

In 2019 if we are going to try and be prepared for a Weston Branch facility. I think it would be wise for us to have a national library services consultant evaluation our services throughout the county and make recommendations about what we are doing well or what we could do better. Looking at our services centers and the populations, it would be really important to have those recommendations if we are going to go down that path to add a branch. It would be wise to that that information to the Economic and Education Committee so they are aware of what we are doing and solicit their feedback.

We would like the consultants to look at the services points that we already offers, evaluate we are providing enough for that community or we need to augment the services, make recommendations on the facility sizes, any recommendations on what we are already doing so that we can understand how Weston could fit in. The funding for the national consultant will come from the library's internal CIP funds.

There were additional discussions about a possible Weston library.

The Board of Trustees recommends finding a consulting firm.

Update the Public Library Systems Redesign Project

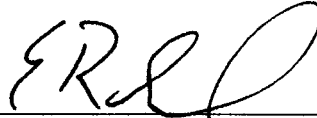
They have been working on this for about a year. This effort started with the Systems and Resource Libraries Administrators Association Group, basically we have 16 or 17 systems in the state, and we are part of the WI Valley Library Service System that is six counties plus us. The system redesign project is using administrators, managers and directors from across the state at different kinds of facilities to look at the way these systems provide service and maybe make recommendations about better ways. Like sized libraries need to be better aligned and work together.

There were additional discussions on the Public Library Systems Redesign Project.

Announcements – None

Request for Future Agenda Items - None

A Motion was made by Katie Rosenberg to adjourn the meeting at 12:52. Seconded by Gary Beaström. Motion carried.

A handwritten signature in black ink, appearing to read 'ERL', is written above a horizontal line.

Library Director