

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, February 16, 2015. Headquarters Library, Wausau Room.

Present: Scott Winch, Gary Beastrom, Sandi Cihlar, William Gamoke, Alison Morrow, Katie Rosenberg, Ralph Illick

Excused: Tim Gierl

Others: Leah Giordano, Thomas O'Neill, Becky Schemenauer, Heather Wilde, Inese Christman, Kathleen Anderson, Andy Kurtz

The meeting was called to order at 12:00 by Scott Winch.  
Scott Winch welcomed visitors to the meeting.  
Scott Winch welcomed Board of Trustee Mr. Gamoke.

**A motion was made by Katie Rosenberg to approve the minutes from January 19, 2015 meeting. Seconded by Gary Beastrom. Motion carried.**

**A motion was made by Sandi Cihlar to approve the Bills & Services report for January. Seconded by Alison Morrow. Motion carried.**

Public Comments – None

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- Had a meeting with Mr. Billeb and gave the sample library tote bags for the youth backpacks the M.C. Sheriff Deputies use to help disadvantaged children.
- We still have two branch agreements left, Edgar and Marathon City. The branch agreement for Mosinee has been signed.
- There is a graph for CIP and our budget now.
- There was a question on how was our budget compared to our libraries.

Board Committees – No Report

Friends of the Library – No Report

MCPL Foundation – The Library Director reported that the Foundation meets quarterly. There was a meeting on Thursday. There is a lot of book keeping involved with what the Foundation does. They have changed officers within the last couple meetings. They are prepared to include a message about building renovations as a fundraising tool once we have a determination as a board which way we want to go.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Presented in meeting packet

Marathon City Branch Agreement – Mr. Kurtz addressed the board regarding the monthly maintenance fees for Marathon City Library. We are asking for a monthly maintenance dollar to be added to the contract. We are currently billing for actual expenses for maintenance. Items not included in the contract would include fixing doors, lighting, irrigation systems, and water heaters.

It was decided to change the terms of contract to monthly with maintenance items included along with actual costs.

**A motion was made by William Gamoke to approve the actual costs billed on a monthly basis subject to approval by Corporation Council. Seconded by Sandi Cihlar. Motion carried.**

Scheduling Architects Presentations at Future Meetings

There are four architects that would like to come in and give their presentations, FEH, Engberg Anderson, Becher Hoppe, and HSR. Do we have one meeting or have two meeting. There was a board discussion to update Board Member Gamoke on the building projects. It was decided that the architects will present one evening in March. Director Illick will send out a poll for some evenings.

MCPL Board Liaison Appointment to WVLS Board

Director Illick had a conversation with Director Sepnafski. She would like someone who is technology capable this would be a benefit for her board. Once this board nominates and approves someone, this information will go to the County Board for approval. Scott Winch makes a nomination of Katie Rosenberg for the WVLS Board. Katie accepts the nomination.

William Gamoke closes the nomination, Gary Beastrom seconds.

**A motion was made by William Gamoke to unanimously cast the ballot for Katie Rosenberg to be the MCPL Board Liaison on the WVLS Board. Seconded by Gary Beastrom. Motion carried.**

2014 Annual Report

Director Illick stated there was a slight decline in circulation numbers because of digital downloads.

There were further discussions by the board regarding the Annual Report.

**A motion was made by William Gamoke to accept the 2014 Annual Report as presented. Seconded by Katie Rosenberg. Motion carried.**

Statement Concerning System Effectiveness

**A motion was made by Sandi Cihlar to accept the Statement Concerning System Effectiveness as presented. Seconded by Katie Rosenberg. Motion carried.**

2014 Fund Balance Transfer

Director Illick would like to put \$20,000 toward modern furniture and a large screen TV in our training facility. The rest should go towards the 3<sup>rd</sup> floor renovations.

**A motion was made by William Gamoke that \$20,000 be dedicated for training room and the remainder be put towards the 3<sup>rd</sup> floor headquarters. Seconded by Alison Morrow. Motion carried.**

MCPL Policy Reviews - Donation Policy

Director Illick handed out donation policies from other libraries. None of the other libraries cataloged the donated books, this is something that we traditionally did. All of the libraries controlled picking out the books. Our past practice was patrons specified what they wanted and then gave approval.

The standard of the policies seems to be; we will be glad to put a book plate in the item to memorialize the individual or group, we will also pick the item, we will not guarantee how long the item stays on the shelf, and we will not catalog the memorial.

There were further discussions on this policy and to find a better way compromise and honor the donations.

This item has been tabled until March.

Trustee Education – Winter Web Conference “Library Metrics & Measurement” – Presented by Katie Rosenberg

Announcements – None

Request for Future Agenda Items

- Donation Policy
- Scheduling Architects Presentations at Future Meetings
- Trustee Education

**A Motion was made by Sandi Cihlar to adjourn the meeting at 1:30. Seconded by Katie Rosenberg. Motion carried.**



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Library Director