

V-Cat Meeting Minutes

Thursday, April 7, 2016 9:30 a.m.

Marathon County Public Library, 300 N. First St., Wausau, WI

Call to Order and Announcements:

A. LaRoche called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was present. A. LaRoche welcomed new library director: Jenny Jochimsen of Abbotsford Public Library.

Members Present:

F. Albrecht, E. Brewster, V. Calmes, J. Jochimsen, K. Heiting, M. Dunn, C. Hart, A. LaRoche, K. Metzke, J. Paulson, L. Petersen, E. Schwartz, M. Taylor, D. Korenuk, V. Roberts, C. Taylor, T. Blomberg, T. Hall, K. Heiting, M. Gobert (arrived 9:40 am), S. Bedroske and M. Stachowiak.

Via Go To Meeting: J. Beloungy and C. Huston.

Also Present:

C. Luebbe, A. Mroczenski, D. Litzer, M. Derpinghaus, and I. Christman.

Absent:

C. Smith (Proxy A. LaRoche)

Approval of the Agenda:

C. Taylor moved to approve the order of the April 7, 2016 V-Cat meeting agenda. K. Metzke seconded. Motion carried.

Approval of the February 4, 2016 Minutes:

M. Dunn moved to approve the amended February 4, 2016 V-Cat meeting minutes. C. Huston was added to those present. E. Schwartz seconded. Motion carried.

V-Cat Financial Report:

A. LaRoche asked if there were any questions regarding the V-Cat financial report documents distributed in advance of the meeting. C. Taylor moved to approve the financial reports and summary as presented. K. Heiting seconded. Motion carried.

2017 V-Cat Budget:

I. Christman presented the proposed 2017 V-Cat Budget with shares and noted this budget was about \$1,000 less than the 2016 budget due to a lower purchase price for the EBSCO Discovery product and WVLS paying for the audit.

C. Taylor moved to approve the 2017 V-Cat Budget and E. Schwartz seconded. Motion carried.

Bibliographic / Interface Committee:

C. Luebbe, V-Cat Bibliographic/Interface Committee Chair, updated the Council on the following:

- **Discovery Product:** I. Christman demonstrated the EBSCO Discovery (EDS) product highlighting the progress made on creating the user interface. Several preliminary suggestions were made by the Council. Christman will provide the link to the EDS as soon as it is ready for comments by the member libraries.
- **Z39.50 Training:** I. Christman provided new director V-Cat orientation and Z39.50 training for the Neillsville Library Director on April 4, 2016.

Break

Other Sierra Topics:

- **E-Commerce Update** - I. Christman provided an update on E-Commerce. A. Hildebrand will be sending out quarterly payments to the libraries. E. Schwartz showed members how they could track E-Commerce payments in Sierra using "Fines Paid".
- **IUG Conference** – I. Christman thanked the Council for sending her to the IUG Conference in San Francisco and provided a brief update on Innovative enhancements – Claims Returned Option 3 is scheduled to be made available in 2016; Sierra Web will be functional sometime in the second half of 2016, and progress is being made on both Innovative Mobile apps.

C. Luebbe also thanked the Council for sending her to the IUG conference. Her IUG report will be attached to the April meeting minutes.

- **Review Number of V-Cat Council Meetings:** M. Taylor asked what the Council thought about changing the meeting schedule from 6 meetings a year to 5. There would be a meetings in September and November instead of August, October and December. Consensus among the Council members approved this change to go in effect following the June 2016 meeting.
- **Sierra and Windows 10:** J. Klingbeil confirmed that Sierra does work with Windows 10. Klingbeil noted that the FREE Windows 10 upgrade expires on July 29, 2016.
- **WVLS Dashboard:** J. Klingbeil demonstrated the Sierra Dashboard that is being developed via a partnership with the Indianhead Federated Library System. A variety of Sierra statistics can be viewed by this “dashboard”. The link to the WVLS dashboard is: <http://dashboard.wvls.org/>
- **Sierra Notification Wording Changes:** I. Christman updated several libraries Sierra notifications to indicate that patrons should not reply to this message. Christman suggested that any additional libraries that would like to update their notices, should submit a help desk ticket to support@wvls.org and include the desired wording.

Request for June 9, 2016 Agenda:

A. LaRoche asked if there were any items for the June 9, 2016 V-Cat meeting agenda. I. Christman noted the change in the June meeting date. No agenda items were suggested.

Sierra Snack: E. Schwartz provided a demonstration on how to run simple circulation reports in Web Management Reports.

Adjournment:

C. Taylor moved to adjourn the meeting. E. Brewster seconded. Motion carried. The meeting adjourned at 11:58 am.

SUBMITTED: 5/13/2016

I CHRISTMAN, RECORDER