

## Director's Report

### WVLS BOARD OF TRUSTEES MEETING

September 17, 2016

## CORRESPONDENCE

WVLS was informed by Meredith Lowe, Outreach Specialist at SLIS (the iSchool at UW-Madison) that **Teresa Hall**, Loyal Public Library Director, was selected to receive a certification course scholarship for fall 2016.

**Denise Korenuk**, Director of the Western Taylor County Public Library (Gilman), sent WVLS a note of thanks for the 2016 summer library program performer grant.

## WVLS PROJECTS

### LEAN Wisconsin

Wisconsin Valley Library Service and Indianhead Federated Library Service are another step closer to a more uniform technology services model. On September 1, WVLS migrated from an older help desk software (called **Spiceworks**) to a newer system. The new system offers some advantages, especially in supporting an easier “blending” of technology support between the two systems. IFLS staff will be monitoring the use of the new **“Help Scout”** help desk service, and working on their own migration from a different older software in the near future. WVLS and IFLS Technology Support staff will have added visibility into each other’s support communications, and will be able to begin cross-supporting libraries. Technically, some of the IFLS staff who are currently monitoring WVLS support communications could jump in at any time and offer assistance if it makes sense.

### WVLS Information Sharing and Discussion Opportunities

A second “Periodical Renewal” opportunity for conversation and sharing open to all library workers in the WVLS area was held on the afternoon of September 1 following the V-Cat Council meeting. Those attending reviewed topics for discussions suggested in the June 9, 2016 meeting and planned the date, time, topics, and leaders for the next Periodic Renewal meeting on February 2, 2017. Additional topics covered included collection development issues, WPLC announcements and cross county payments.

### V-Cat Project Update

During the September 1 V-Cat Council meeting, the draft 2017-2018 V-Cat Strategic Plan was reviewed and approved (included in the board packet as Exhibit 15); and **Inese Christman** provided a “Sierra Snack” on the Sierra Web, Innovative’s new web-based staff interface. Also, the V-Cat Bibliographic Committee continues to fine-tune the EBSCO Discovery Service (EDS) in response to feedback shared during the three library staff training sessions held in August.

### WLA Conference

WVLS has secured a 28-passenger bus to take WVLS staff and trustees, and area library staff to the 2016 WLA Conference in Milwaukee. The bus will leave the MCPL parking lot at 8:00 a.m. on Tuesday, October 25 and return following the noon President’s Luncheon on Friday, October 28.

### Communications/Marketing Activities

**Maker Space Kit Idea Sheets** are being created for inclusion in the Maker Space kits. Each “Idea Sheet” describes resources in the kit, programming ideas for using the kit and potential community partners. Sample “Idea Sheets” are included at the end of this report (**Exhibit 10-a**). Additionally, the **WVLS YouTube page**

(<https://www.youtube.com/user/WVLSChannel>) features instructional videos for our maker space items. Three how-to videos have been produced thus far, but more are on the way!

Also, staff began working in a “sandbox version” of our new website using the Indianhead Federated Library System’s WordPress subscription. The availability of WordPress to WVLS is a timely benefit of the LEAN WI partnership!

### **Computer Session Management Services**

WVLS is down to vetting one product, with the help of IFLS. **TB Scott Library** was a great help in working with WVLS to implement a full-scale pilot of CASSIE in their library, with WVLS direct service involvement. **MCPL** offered very helpful insight as well with their own implementation in a multi-branch strategy. Unfortunately, the CASSIE product just doesn’t quite scale in a way that makes sense from a system of libraries with differing policies in public computing management. This differentiation can sometimes feel a bit “too much,” but the reality is it offers us a lot of variety in experimentation, is quite valuable, and continues to be encouraged generally. We still have several libraries currently using session management software which are looking to move to another (really any other) product, and a few more which have expressed interest in leveraging session management software if it can be made feasibly (read fiscally in most cases) accessible. We’re continuing our exploration of the SignUp product by Pharos, which has been implemented successfully by IFLS across their own autonomous library membership. Since our two systems are still using separate ILS implementations, we can’t share a single session management application implementation, but we can share experience and support of two nearly-identical application implementations.

### **Mobile Hotspots Pilot / Production Status**

Work continues on vendor and services research and guidelines development. Communication with the membership is being ramped up, starting with a recent reminder to the libraries that WVLS and IFLS have three mobile hotspots with active Sprint service plans available for use and testing by our member libraries (public, K12, and academic).

### **Wisconsin Dept. of Administration Signs New Badgernet Converged Network (BCN) Contract**

As of Sept. 6th, publication of the new BCN contract has been shared across the State. WVLS immediately began working with the Technology for Educational ACHievement (TEACH) program administrator, the Dept. of Public Instruction (DPI) Technology Consultant, and WiscNet staff to garner more details, ascertain general impacts on current BCN subscribers (20 libraries and WVLS are current subscribers), and to begin formulating larger internetworking strategies across WVLS.

### **PLSR Update**

The Public Library System Redesign Project held its first virtual Q&A session on Monday September 12. During the one-hour session, an overview of the PLSR process was provided by John Thomson (Steering Committee Chair), Paula Kiely (Steering Committee Vice-Chair), Kurt Kiefer (Assistant State Superintendent, Division for Libraries and Technology, DPI), John DeBacher (Director of the Public Library Development Team, DPI), Stef Morrill (Project Manager, WiLS) and Bruce Smith (Project Manager, WiLS). Approximately 45 people attended the event.

### **WLA and SRLAAW Approve Lobbyist Agreement**

The Government Relations Subcommittee of SRLAAW (System and Resource Libraries Administrators’ Association of Wisconsin) drafted a **Letter of Agreement between SRLAAW and the Wisconsin Library Association** that outlines how SRLAAW and WLA will work together to support the Government Relations Representation Contract WLA has with DeWitt, Ross & Stevens. The Letter of Agreement, which was subsequently approved by both WLA and SRLAAW, outlines the roles and responsibilities of each group and defines the payment plan for SRLAAW. Specifically, the Letter of Agreement states that “annually, SRLAAW will match up to \$15,000 of the WLA

Contribution for the contract” over the next two years, 2017 and 2018. Should SRLAAW be invoiced the full amount, WVLS would likely be invoiced approximately \$850 (1/10 of 1% of our state aid).

## GRANT UPDATE

### LSTA Grant Applications for 2017

**Joshua Klingbeil** plans to submit applications for four 2017 LSTA grants outlined below. Abstracts for each of these grants are included at the end of this report (**exhibit 10-b will be shared at the board meeting**)

- Library System Technology Block Grant; \$27,090 (noncompetitive)
- Outcome Measurement Support Grant; \$5,000 (noncompetitive)
- Content Creation Grant; \$20,000 (competitive)
- Digitization of Library Historical Material Grant; \$10,000 (competitive)

## CONTINUING EDUCATION & TRAINING OPPORTUNITIES

### Maker Space Kit Fairs!

“Maker Space Kit Fairs”, a collaboration between WVLS and IFLS, will be offered at the River Falls Public Library on September 22, Rusk County Library (Ladysmith) on September 23, Minocqua Public Library on October 18, and MCPL on October 19. See the attached workshop flyer (**exhibit 10-c**) for details.

### “Trustee Training Week” Recordings Available

If you were unable to participate in Trustee Training Week, held August 22-26, 2016, slides and recordings for each of the sessions are now available at <http://www.wistrusteetraining.com/recordings.html>. When you have some time, take a look! Supported by WVLS and several other public library systems through the state, the goal of Trustee Training Week is to provide high-quality, one-hour webinars of interest to public library boards (Friends and trustees) in Wisconsin.

## ADDITIONAL INFORMATION (HANDOUTS)

- Beloit Mindset Class of 2020 (**exhibit 10-d shared at meeting**)
- Colby Public Library Presents A New Building Fundraising Kickoff Event (**exhibit 10-e shared at meeting**)
- “\$37.7 Mil for WI School Libraries” article in July 2016 *School Library Journal* (**exhibit 10-f shared at meeting**)

## UPCOMING EVENTS

- August 29 – October 1 – Antigo Public Library closed
- September 8 – **“Bite-Sized Staff Training: Transform Staff Development for Busy Employees”** webinar; co-sponsored by WVLS and NFLS
- September 12 – PLSR Q&A Session; (Sepnafski)
- September 14 – WVLS Listening Session; Jean M Thomsen Memorial Library, Stetsonville (Sepnafski, Christman, Klingbeil, Wendt, Hamland)
- September 15 – PLSR Chapter 43 Workgroup conference call (Sepnafski)
- September 16 – Youth Services Information Exchange; Rhinelander District Library (Wendt, Hamland)

- September 17 – WVLS Board of Trustees meeting (Sepnafski, Christman, Klingbeil, Wendt, Hildebrand, Hamland)
- September 20 – **“Managing Your Digital Footprint Without Falling Prey to Cyber-Sneakers”** WVLS workshop; Marathon County Public Library (Wendt, Klingbeil, Heitman, Hamland)
- September 21 – **“Down and Dirty with Social Media”** webinar; co-sponsored by WVLS and NFLS
- September 21 – PLSR Workgroups meeting; Stevens Point (Sepnafski)
- September 22 – **“Makerspace Kits; Fair #1”**; co-sponsored by WVLS and IFLS; River Falls Public Library (Hamland and Mroczenski)
- September 22 – WPLC Steering Committee meeting (Christman)
- September 22 – PLSR Communications Committee meeting (Sepnafski)
- September 23 – **“Makerspace Kits; Fair #2”**; co-sponsored by WVLS and IFLS; Rusk County Library, Ladysmith (Hamland and Mroczenski)
- September 23 – WLA’s Library Legislation and Development Committee meeting; Madison (Wendt)
- September 25-October 1 – BANNED BOOKS WEEK; <http://www.ala.org/bbooks>
- September 28 – WiLS 2016 Regional Community meeting; Tomahawk School District (Hamland)
- September 29-30 – New Public Library Director Bootcamp Fairfield Inn & Suites Marriott, Wausau (Hamland)
- October 6 – Youth Consultants Annual Meeting; DeForest (Wendt)
- October 7 – Continuing Education/Certification Consultants Annual Meeting; DeForest (Hamland)
- October 7 – SOMBAW meeting; Madison (Hildebrand)
- October 9-15 – TEEN READ WEEK; <http://www.teenreadweek.ning.com>
- October 11-13 – Innovative (Load Table) Training; Naperville, Illinois (Christman)
- October 14 – 2017 LSTA Grant applications due
- October 15 – Colby Public Library Building Fundraiser Kickoff with Michael Perry
- October 16–22 – NATIONAL FRIENDS OF LIBRARIES WEEK; <http://www.bit.ly/Jnyt77>
- October 18 - **“Makerspace Kits; Fair #3”**; co-sponsored by WVLS and IFLS; Minocqua Public Library (Hamland and Mroczenski)
- October 19 - **“Makerspace Kits; Fair #4”**; co-sponsored by WVLS and IFLS; Marathon County Public Library (Hamland and Mroczenski)
- October 20 – WiscNet Advisory Meeting – CAN Leadership (Klingbeil)
- October 20 – PLSR Communications Committee meeting (Sepnafski)
- October 20 – WISCAT User Group webinar (Mroczenski)
- October 25 – SRLAAW meeting; Milwaukee (Sepnafski)
- October 25-October 28 – WLA Conference; Milwaukee (Sepnafski, Christman, Klingbeil, Wendt, Hildebrand, Hamland)
- November 1 – Forest Co. Library Board meeting (Wendt)
- November 2 – Inclusive Services Consultants quarterly online meeting (Wendt)
- November 3 – WVLS V-Cat Council meeting (Christman, Mroczenski, Hamland)
- November 6 – Daylight Saving Time ends
- November 7 – Election Day
- November 9 – WVLS Listening Session; Tomahawk Public Library (Sepnafski, Christman, Klingbeil, Wendt, Hamland)
- November 12 – WVLS Board of Trustees meeting (Sepnafski, Christman, Klingbeil, Hildebrand, Wendt, Hamland)



## Maker Space Kit Idea Sheet

### Heat Transfer Press Machine for Mugs

**CONTENTS:** 1 heat press for cylinder coffee mug, 1 slanted/latte mug heat press, power cable, instructions, high temp. tape.

**RESERVE WITH EPSON C88 PRINTER:** To ensure quality results, reserve and use the Epson C88 printer with sublimation ink and sublimation transfer paper for ceramics. Order blank sublimation ceramic mugs (available through Amazon).

**FOR BEST RESULTS:** Use sublimation ink, paper, and mugs to prevent transfer paper sticking and promote maximum ink absorption.

#### INFORMATION:

On temperature, time in press, and instructional videos can be found on CoastalBusiness.com under each sublimation product:

<http://www.coastalbusiness.com/sublimationblanks-unisub-mugs.aspx>

#### DESCRIPTION:

The commercial-grade wrap around heat press from includes two elements that allow you to create custom coffee and latte mugs. Heating element sizes are 11oz. coffee mug (3"x3.5" diameter) and 12oz. latte mug (4.75" diameter), Elements are non-stick and Teflon coated to prevent transfers from scorching. Digital temperature control allows you to preset the temperature; the element will stop heating when the preset temperature is reached. Arrives fully assembled and ready to use with standard 11oz. mug attachment.

**SAFETY WARNING:** Adult supervision required, HOT mugs and heating elements.



Visit the [Wisconsin Valley Library Service YouTube channel](#) to see the Heat Transfer Machine for Mugs Makerspace Video!

#### PROGRAM IDEAS:

**Volunteer/Partner Presenters:** Is there a community member or group who would volunteer to help a library staff member pull off a program?

Story time regular grown up, Friends of the Library, Library Board Member, Red Hatters Club, Church groups, Girl/Boy Scouts, Parent/Teacher Organizations, Local Artist, Creative Library Staff Member, Teenager, Kiwanis/Rotary/Lions, parents/caretakers/grandparents, more!

#### Active Programming:

- Make your own Cider or Hot Cocoa Mug Day. Does your community have a festival day (Harvest Fest, Cranberry Fest, Craze Daze, Shop Small Day, etc.)?



- Holiday Party for story time group, staff, clubs to make their own mug (Mother's Day, Christmas, Halloween, etc.)
- Scan in children's artwork to create mugs for mom/dad/grandparents.
- Invite book clubs, sports clubs, Kiwanis/Lions/Rotary, Boy/Girl Scouts, hospital foundations, etc. for specialized programs.
- Print your library logo on mugs to use as promotional prizes.

STEAM and maker space programming clearly show how libraries are providing programs outside of traditional library programs. Additionally, libraries are collaborating with community experts in STEAM learning opportunities. The Aspen Institute, [\*\*"Rising to the Challenge: Re-Envisioning Public Libraries."\*\*](#)

# Maker Space Kit Idea Sheet

## 3D Pen

**CONTENTS:** 3D Pen, charger, silicone mat, spatula, assorted color filament.

**DESCRIPTION:**

3D pen replaces ink to create a 3D object such as a stereoscopic model, art, home decoration, earrings, gifts, and more! No extra supplies needed!



**DRAWING IDEAS:**

Butterflies, insects, human form, cubes, parallelograms, bridges, Christmas ornament bulbs, earring decorations, dinosaurs, and many more! Search 3D Pen drawing.



**PROGRAM IDEAS:**

**Volunteer/Partner Presenters:** Is there a community member or group who would volunteer to help a library staff member pull off a program?

Girl/Boy Scouts, Parent/Teacher Organizations, Local Artist, Art Teacher, Creative Library Staff Member, Teenager, Friends of the Library, Library Board Member, etc., parents/caretakers

**Active Programming:** Invite Girl Scouts to a 3D Pen Program as part of their Art Creator Badge instruction. Invite a Red Hatter’s Club, Church Club, or teen club to a 3D Pen event. Open house program during a community festival.

**Passive Programming:** Set up a table close to the circulation desk where a staffer can observe from afar, leave out drawing suggestions, let patrons be creative!

**SAFETY WARNING:** Supervision required as pen tip is HOT and can cause burns.



Visit the Wisconsin Valley Library Service YouTube channel to see the 3D Pen Makerspace Video!

STEAM and Maker space programming accurately shows how libraries are providing programs outside of traditional stereotypical library programs. Additionally, libraries are collaborating with community experts in STEAM learning opportunities. The Aspen Institute, [“Rising to the Challenge: Re-Envisioning Public Libraries.”](#)



# Maker Space Kit Idea Sheet

## Dash & Dot Robot Kit

**CONTENTS:** 1 Dash robot (mobile), 2 Dot robots, charging cords, 2 building brick connectors, 1 launcher, 3 balls, 6 target stackers, instructions.

**REQUIREMENT:** An android or iPhone OR iPad or android tablet with application capabilities. Download the **FREE** Wonder Workshop App.



### DESCRIPTION:

Learn to code as you play with your new robot friends. Robots arrive fully assembled and ready to play after charging. Use the Wonder Workshop application on an iPad, iPhone, and Android devices to program Dash & Dot with guided play challenges. Dash & Dot interact with the world using sensors. They can hear sounds, detect objects, and know when you are moving them! Program Dash & Dot to do anything you imagine. Have a dance party, throw things, chase your pets, navigate through an obstacle course.

Visit the website: <https://www.makewonder.com/>

### PROGRAM IDEAS:

**Volunteer/Partner Presenters:** Is there a community member or group who would volunteer to help a library staff member pull off a program?

Science or Technology Teacher, Local Teenager, Girl/Boy Scouts, Parent/Teacher Organizations, Friends of the Library, Library Board Member, parents/caretakers/grandparents,

### Active Programming:

- Demonstrate Dash & Dot at elementary, middle school, or high school open house nights with a library display.
- Technology Day at the library for tweens and teens with other maker kits.
- Integrate Dash & Dot into a successful existing program before launching a solo program (bring the kit to speak for groups like new teachers, Lego Club, etc.)
- Dash & Dot Dancing Robots: Learn Coding Through Play!
- Invite Boy/Girl Scouts to a Dash & Dot day as part of their computer merit badge instruction.
- Does your community have a festival day (Harvest Fest, Cranberry Fest, Craze Daze, etc.)? Advertise a technology program or drop-in activity with Dash & Dot for the same day.

**TECHNOLOGY WARNING:** You must download the Wonder Workshop application on a compatible device. Make sure your device is compatible here: <https://www.makewonder.com/compatibility>

STEAM and maker space programming clearly show how libraries are providing programs outside of traditional library programs. Additionally, libraries are collaborating with community experts in STEAM learning opportunities. The Aspen Institute, [“Rising to the Challenge: Re-Envisioning Public Libraries.”](#)



WVLS & IFLS Continuing Education Presents:

## Maker Space Kit Fairs!



**Workshop designed for Library Professionals in WVLS & IFLS borders for all library types!**

- *Attendees will see over 30 maker space kits in action.*
- *Attendees will get hands-on experience with the kits.*
- *Attendees will leave with Maker Space Kit program ideas.*

**DATES:** Choose one.

September 22<sup>nd</sup>; 10-3pm River Falls Public Library

September 23<sup>rd</sup>; 10-3pm Rusk County Library, Ladysmith

October 18<sup>th</sup>; 10-3pm Minocqua Public Library

October 19<sup>th</sup>; 10-3pm Marathon County Public Library, Wausau

**REGISTER:** [Online Here](#) or email Anne Hamland ([ahamland@wvls.org](mailto:ahamland@wvls.org)).

Please RSVP by September 15<sup>th</sup> for September dates and October 10<sup>th</sup> for October dates.



**DESCRIPTION: 4 Technology CEUs**

WVLS and IFLS staff will give live demonstrations of makerspace kits available to libraries within WVLS and IFLS borders at four stations. Attendees will be able to watch demos and have hands on experience with maker space kits. There will be a morning and afternoon large group discussion on their experience, program ideas, and collaboration ideas.

**AGENDA:**

9:30-10 Coffee and conversation

10:30 – 11:15 Live Demonstrations and Hands On

11:15-12 Live Demonstrations and Hands On

12- 12:30 Large Group Discussion

Volunteers will describe their experience at the stations and brainstorm ideas for using the kits in their libraries.

12:30-1:30 **Lunch on your own**

130-2:30 Live Demonstrations and Hands On

2:30-3 Large Group Discussion & Closing Thoughts

**CO-SPONSORED BY** Wisconsin Valley Library Service (WVLS) and Indianhead Federated Library System (IFLS). This program was funded through a grant from the Institute of Museum and Library Services Library Services and Technology Act (LSTA) facilitated by the Department of Public Instruction Division for Libraries and Technology.

Special Accommodations: Please contact WVLS in advance and we will assist you. Please contact Leah Langby [langby@ifls.lib.wi.us](mailto:langby@ifls.lib.wi.us) or Ann Mroczenski at [annmarie@wvls.org](mailto:annmarie@wvls.org)

This system partnership encourages collaboration between all library types and community experts in STEAM learning opportunities. The Aspen Institute,  
[“Rising to the Challenge: Re-Envisioning Public Libraries.”](#)