



V-Cat Meeting Agenda
Thursday, September 1, 2016
Marathon County Public Library – Wausau Room
 9:30 am – 12:00 Noon

Type of Meeting: V-Cat Council Meeting
Meeting Facilitator: Sue Bedroske, Chair- Elect

GoToMeeting: Please join my meeting at: <https://global.gotomeeting.com/join/953565845> Call in using your telephone. Dial +1 (571) 317-3112 Access Code: 953-565-845 Audio PIN: Shown after joining the meeting

Time	Meeting Item Description	Presenter	Action Required
9:00 – 9:30	Coffee & Conversation		
9:30 – 12:00	Call to order	Sue Bedroske	
	Roll call	Inese Christman	
	Approval of the order of the agenda	Sue Bedroske	Vote
	Approval of the June 2, 2016 minutes	Sue Bedroske	Vote
	V-Cat Financial Report	Inese Christman	Vote
	Bibliographic/Interface Committee Report: Discovery Product Update Reports from Discovery Product Ad Hoc Committees <ul style="list-style-type: none"> • Promotion/Marketing • Training 	Chris Luebbe Erica Brewster Chris Luebbe	
	Other Sierra Topics: WILIUG Conference– July 2016 E-Commerce Update IUG 2017 conference DRAFT V-Cat Strategic Plan 2017-18 Other Sierra Topics	Inese Christman Inese Christman Inese Christman Inese Christman V-Cat Council Reps	
	Sierra Snack – Sierra Web Demo	Inese Christman	
	Request for November 3, 2016 agenda items	Sue Bedroske	
	Upcoming Meetings: V-Cat Council Meeting November 3, 2016		

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties. If you are unable to attend this meeting, call Inese Christman at 715-261-7257 or e-mail: ichristman@wvls.org by noon, August 29, 2016. Proxy notifications must go to Inese Christman and Sue Bedroske.

Any person planning to attend this meeting who needs some type of special accommodations in order to participate should notify the WVLS office at 715-261-7257.

V-Cat Meeting Minutes

Thursday, September 1, 2016 9:30 a.m.
Marathon County Public Library, 300 N. First St., Wausau, WI



Call to Order and Announcements:

S. Bedroske called the meeting to order at 9:31 a.m. Roll call was taken and a quorum was present. Former Medford Director Anne Hamland is the new WVLS Communications Coordinator, Sue Bedroske will complete Hamland's term as V-Cat Chair in addition to being V-Cat Chair for 2017.

Members Present:

J. Jochimsen, C. Taylor, V. Calmes, M. Gobert, S. Bedroske, D. Korenuk, K. Metzke, T. Hall, E. Clarkson, E. Schwartz, M. Taylor, T. Blomberg, M. Dunn, M. Stachowiak, C. Celestina-Smith, J. Paulson, V. Roberts arrived 9:38 a.m. and E. Brewster arrived 10:10 a.m.

Via Go To Meeting: Cara Hart with Kathy W., L. Petersen, C. Huston, J. Beloungy, and Marla Sepnafski.

Also Present:

C. Luebbe, S. Stevens, A. Mroczenski, M. Derpinghaus, R. Hitt, I. Christman, and A. Hamland.

Absent:

Kay Heiting (Proxy T. Hall), and F. Albrecht.

Approval of the Agenda:

C. Luebbe requested moving agenda topic "Reports from Discovery Product Ad Hoc Committees: Training" above "Reports from Discovery Product Ad Hoc Committees: Promotion/Marketing." C. Taylor moved to approve the order of the September 1, 2016 V-Cat meeting agenda as amended, M. Stachowiak seconded. Motion carried.

Approval of the April 7, 2016 Minutes:

M. Dunn moved to approve the June 9, 2016 V-Cat meeting minutes with addition of Kitty Roesler in attendance. C. Taylor seconded. Motion carried.

V-Cat Financial Report:

I. Christmen noted that WVLS moved from one version of Quickbooks to another so financial reports appear different. J. Jochimsen moved to approve the financial reports and summary as presented. K. Metzke seconded. Motion carried.

Bibliographic / Interface Committee:

V-Cat Bibliographic/Interface Committee Chair, updated the Council on the following:

- **Z39.50 Cataloging Reminder:** (C. Luebbe)
 - Please convert poor/incomplete Z39.50 records into Marc Alerts instead of using poor Z39.50 records as they are. If you only find a poor record, before you add your item, change the existing record into a Marc Alert and notify A. Mroczenski at WVLS. A reminder will be sent out to the cataloger email list.
- **Reports from Ebsco Discovery Service (EDS) Layer Product Ad Hoc Committees**
 - **Training:** (C. Luebbe)
 - Enhanced catalog has been live for a few weeks, libraries should have received a script for the tabbed search box to incorporate the enhanced catalog into their website. Please collect feedback from patrons using new catalog.
 - M. Dunn stated that some links in the research starters brings patrons out to the internet. M. Dunn was concerned about this due to Tomahawk's Internet Policy for "catalog only" stations. S. Stevens noted Merrill and other libraries block all websites except the library website, catalog, etc.
 - M. Gobert added enhanced catalog to a few V-Cat library websites. M. Gobert suggested creating a simple link on webpages pointing to the Enhanced V-Cat catalog.
 - Enhanced catalog training was held on August 3rd and 4th in Wausau and Medford lead by Kathy Kiely from Ebsco EDS.
 - I. Christman led additional training during a workshop on Thursday August 17th at the Minocqua Public Library.
 - A recording of the Kathy Kiely enhanced catalog training session is available on the WVLS website. Cheat sheets on the basics of the enhanced catalog have been created by C. Hart of Neillsville and are located in WVLS training materials on WVLS website.
 - C. Luebbe and I. Christman continue to work with Ebsco to make changes to the EDS.

- There was a discussion of limiters. If there is not a result for a movie, or specific format of what you are searching, then the limiters on the left of the screen will not appear.
- The catalog will timeout after inactivity and the resulting page gets page stuck on an Ebsco error page, I. Christman submitted this issue to Ebsco.
- I. Christman stated suggestions for changes to the catalog should be send to help@librarieswin.org the new WVLS support platform.
- **Promotion/Marketing:** (E. Brewster)
 - Three Lakes staff has created a one-page document on searching the enhanced catalog for patrons. Directors will provide feedback.
 - A brochure with similar content is coming soon.

Break

Other Sierra Topics:

WILIUG Conference July 2016: I. Christman provided an update on the WILIUG Conference she attended in July. I. Christman facilitated a “Birds of a Feather” session. A Linked Data session showed how internet search results will include library information in the future. For example: a search on Harry Potter from a person in Wausau may retrieve results including the Harry Potter books in the MCPL- Wausau library as well as a Harry Potter book launch party at the library. I. Christman attended an Innovative/Sierra Road Map discussion that included a timeline of products, upgrades, and communications. Innovative representatives will visit in-person during the February 2017 V-Cat meeting.

E-Commerce Update: I. Christman provided an update. A. Hildebrand will send out the next quarterly payment soon. WVLS is considering payment disbursement in 2017 to libraries be reduced to three times per year. There were concerns from V-Cat members regarding depositing revenue from December in January, which is a new fiscal year.

IUG 2017 Conference: I. Christman announced that the next Innovative Users Group conference will be in National Harbor, Maryland in 2017 and she will be attending with an estimated cost of \$2,500.

DRAFT V-Cat Strategic Plan 2017-18: I. Christman presented the draft of the V-Cat Strategic Plan 2017-18. The plan includes a “To Do” list of projects and goals. M. Gobert made a motion to approve V-Cat Strategic Plan 2017-2018 with the addition of exploring new Featured Lists options to the projects list, M. Dunn seconded. Motion carried.

Other Sierra Topics:

- M. Stachowiak asked if Sierra can offer a record of email notices to patrons just as phone notifications are recorded. I. Christman will follow up. M. Stachowiak noted that manually entered lost items erase the overdue date on a record necessary for billing purposes and also noted that adding LOST to item barcodes creates problems for E-commerce as the patron can still pay online after the patron’s library is billed.
- C. Taylor stated that back dating items checked in after being closed a few days was not working in Antigo. I. Christman will follow up.
- M. Gobert asked about records for historical collections. A. Mroczenski clarified that Gobert can create a single Marc record for an entire collection of historical photographs, papers, etc. so they can be visible in the library catalog.
- E. Schwartz noted pull list did not print Tuesday nor at other libraries. I. Christman submitted ticket to Innovative.
- T. Blomberg stated that staff need to be careful when using Sierra search boxes when placing holds, so they don’t accidentally check out items to the wrong patron account.
- M. Gobert noted concern about the Manitowoc adjacent county payments. I. Christman noted that Manitowoc issue was an isolated ethics issue. V-Cat attendees agreed that accurate patron addresses (i.e. Pcode 4) are very important to track statistics.

Sierra Snack: I. Christman demonstrated the new web-based Sierra staff interface called Sierra Web. At this time Sierra Web is limited to 5 logins.

Request for November 3, 2016 Agenda:

S. Bedroske asked for items for the November 3, 2016 V-Cat meeting agenda. No agenda items were suggested.

Adjournment:

K. Metzke moved to adjourn the meeting. E. Schwartz seconded. Motion carried. The meeting adjourned at 12:30 pm.