

**WVLS Library Advisory Committee**  
**April 14, 2016 - WVLS Office**

**CALL TO ORDER:** President Carla Huston called the meeting to order at 9:30 a.m.

**Members Present:** Virginia Woods Roberts, Ralph Illick, Anne LaRoche, Julie Beloungy, Vicky Calmes, Carla Huston, Felicia Albrecht, Erica Brewster, Katie Aldrich, Kristy Bovre, and Laurie Ollhoff.

**Members Absent:** Steph Cherrywell (for Cynthia Taylor), Stacy Stevens, Anna Julson, Kelly Knudsen

**WVLS Staff and Other Guests Present:** Marla Sepnafski, Inese Christman, Josh Klingbeil, Chris Heitman, Ann Mroczenski, and Augo Hildebrand.

**ROLL CALL AND INTRODUCTIONS:** Committee members were invited to introduce themselves and a quorum was declared present. Christman announced she was covering the WVLS staff advisor role for Kris Adams Wendt who was unable to attend.

**MINUTES:** BREWSTER/OLLHOFF MOTION to approve the minutes of the August 13, 2015 meeting. All aye. Motion carried.

**APPOINTMENT OF NOMINATING COMMITTEE:** Huston appointed LaRoche and Calmes to serve as the nominating committee. Todd Mountjoy, who was to have served as 2016 LAC President resigned due to health concerns, with Vice-President Carla Huston advancing to the President's chair a year early. The nominating committee was charged with advancing candidates for 2016 Vice-President/2017 President-Elect and 2017 Vice-President/2018 President-Elect. Terms are extended for non-permanent members elected to office whose leadership year falls outside the normal 2 year period of service.

**STAFF REPORTS:** Members were directed to the WVLS Director's report distributed prior to the meeting and staff was invited to provide updates.

- Klingbeil, Heitman and Mroczenski enhanced the technology report with additional information regarding Deep Freeze installation, collaborative work with Indianhead Federated Library Service (IFLS) regarding shared resources and lending makerspace kits, mobile hotspots pilot project and Minecraft resources and training.
- Klingbeil gave a status report on drafting a 2017 WVLS Technology Plan.
- Hildebrand shared information about the decision-making timeline regarding central courier sort and related services.
- Christman gave an overview of ILS/V-Cat updates and digital projects. Committee work on Discovery Service implementation and training is progressing with a roll-out projected sometime in early June. The 2017 V-Cat budget has been reviewed and approved by V-Cat Council and will be forwarded to the WVLS Board at its May 21 meeting. ResCarta digitization workshops were held during the week of March 31 in Wausau, Medford and Rhinelander (Nicolet College) and collaboration with IFLS in this regard is also moving forward.
- Sepnafski shared a draft WVLS Continuing Education/Training Survey modeled on similar surveys used by other systems, and solicited feedback before April 29. Multi-type participation from colleagues working at all WVLS libraries is welcomed.

**2016 GRANT PROJECTS/SUGGESTIONS FOR 2017:** Sepnafski drew attention to the summary of 2016 LSTA projects approved statewide that was previously distributed and solicited ideas for possible projects in the literacy and accessibility categories to be sent to Kris Adams Wendt within the next couple of weeks. Christman asked if there were any immediate suggestions in these two areas that she could also take back to the LSTA committee for future reference. Suggestions included baby story times, autism awareness and tools for parents, tools for better communication with and by special needs youth, assisted door openers, ADA compliance, services and programs for individuals with memory impairment (perhaps a kit to produce digitized images and music),

Klingbeil reviewed the 2016 Technology Block Grant categories and initiated discussion. Suggested ideas included coding (Beebots, Sphero and Dash&Dot robots), green screening enhanced reports, blending traditional technology with less traditional makerspace activities, STEM and STEAM projects, technology and art, virtual field trips, GoPros drones. Besides the tech requirements and equipment, there is a need for implementation guidelines to assist librarians in assessing appropriate age level, prior knowledge for participants, use of volunteers, best ways to market and encourage interest among all age groups, finding local business and non-profit partners and sponsors.

**REPORT OF THE NOMINATING COMMITTEE:** The Nominating Committee advanced the names of Laurie Ollhoff as 2016 Vice-President/2017 President-Elect and Julie Beloungy as 2017 Vice-President/2018 President-Elect. There were no other nominations from the floor.

**ELECTION OF OFFICERS:** ILLICK/BREWSTER MOTION to accept the Nominating Committee report and elect Laurie Ollhoff as 2016 Vice-President/2017 President-Elect and Julie Beloungy as 2017 Vice-President/2018 President-Elect. All aye. Motion carried.

**WVLS IT SERVICES BUDGETING GUIDE FOR 2017 – draft:** Klingbeil reviewed the draft 2017 WVLS IT Services Budgeting Guide and Budget Narrative with 2018 Forecast. The document's intent is to give background to and present an overview of the IT services provided to member libraries along with costs for specific items, enabling directors to plug local IT expenses through WVLS into their 2017 budgets.

**LEGISLATIVE ADVOCACY UPDATE:** Christman reported in place of Wendt that the main message going into the summer was to continue to build relationships with legislators during election season events, and indeed throughout the entire year. The WLA legislative committee newsletters have been shared with the WVLS all subscribers list on a regular basis, with the next edition due to come out on April 18.

**FUTURE WVLS MULTI-TYPE COLLABORATION/Concerns and needs, ideas:** Christman led discussion of ways in which different types of libraries within the WVLS family could complement each other, working together to facilitate programs and service goals for the benefit of shared library patrons. Shared concerns centered mainly ideas for public library/K-12 school library/and academic library collaboration (ideas: a library book and a movie programs for older elementary students with accompanying study kits, taking library card sign up on the road to the schools, class visit ideas, book giveaways and book swaps, revamping teen areas, non-intrusive activities like board games and coloring pages, maker-spaces, Fab Lab cooperation, software suggestions for programmatic themes, friendly contests, persistent offering of non-traditional programs, making more tech equipment/software available for home use, sharing tech info like school supply lists on school websites, using digitization and local history/research projects to link schools and public libraries, greater awareness of developmental and learning disabilities, co-sponsorship of career day activities/summer employment tips).

**ANNOUNCEMENTS:** Roberts is a WLA WAPL board member and encouraged others to use her as a conduit for conference programming ideas, newsletter articles and other information/concerns of interest to WAPL members.

**NEXT MEETING DATE:** The next meeting will be Tuesday, August 16. The meeting will be held at the WVLS Office with call to order at 9:30 AM.

**ADJOURNMENT:** OLLHOFF/BELOUNGY MOTION to adjourn. Meeting adjourned at 12:05 PM.

Respectfully submitted by Kris Adams Wendt, as written from a digital recording.