



WVLS - V-Cat Steering Committee - Minutes

Monday, March 7, 2016
WVLS Office – Wausau WI

1. **President Alice Sturzl** called the meeting to order at 9:32 a.m.
2. Roll call was taken by **Christman** and it was determined a quorum was present.

Present:

Alice Sturzl, Chair
Paul Knuth
Leah Giordano
Mike Otten
Cynthia Taylor
Anne LaRoche
Kim Metzke (via Go To Meeting)
Tom Bobrofsky

Others Present:

Marla Sepnafski, WVLS Director
Inese Christman

Member Absent:

Mary Taylor
Stacy Stevens

3. **Adoption of agenda.** Sturzl asked for approval of the agenda. **C. Taylor/Knuth** motion to accept the agenda. **All Aye. Motion carried.**
4. **Approval of amended minutes from June 18, 2015.** **C. Taylor** suggested minor corrections to the June 18, 2015 minutes. Sturzl asked for approval of the amended minutes. **Bobrofsky/Knuth** motion to accept the amended minutes. **All Aye. Motion carried.**
5. **2017 V-Cat Budget.** **I. Christman** presented the DRAFT 2017 V-Cat Budget proposal. **Christman** reviewed each line item of the budget and responded to questions from the committee. **C. Taylor/Knuth** motion to add \$1,000 to line item V-Cat Travel & Continuing Education. **All Aye. Motion carried.**

Christman will present the 2017 V-Cat budget to the V-Cat Council at their April 7, 2016 meeting. If approved, the 2017 V-Cat budget will be presented to the WVLS Board of Trustees at their May 2016 meeting.

Christman reviewed the current Sierra licensing process and asked that the committee start thinking about how this might look when Sierra is web-based and to consider pricing options. To begin this discussion, C. Taylor suggested that cost models for licenses be shared with the committee.

Christman reported that Ecommerce is going well and that libraries will receive funds on a quarterly basis starting in April 2016. Giordano announced that MCPL will begin to promote Ecommerce and discontinue using their card swipe devices in July 2016.

Christman announced that the WVLS Patron Privacy policy, Terms of Use, and digital certificate are now on the WVLS and V-Cat websites.

6. **Request for Agenda items.**

Licensing cost models will be on the agenda and Sturzl asked that any additional agenda items be sent to her and Inese.

7. **Set next meeting date.**

Sturzl said that if a spring meeting is not needed, then we would meet in the fall. **Christman** will send out a survey to establish a date for a meeting.

8. **Adjournment.**

Taylor/Bobrofsky motion to adjourn. Motion approved. Meeting was adjourned at 10:59 a.m.

Minutes submitted by Inese Christman March 8, 2016.